



UNIVERSITY OF SOUTH ALABAMA

School of Computing Transient Credit Policy

(Updated November 2017)

A USA School of Computing (SoC) student in good academic standing may be approved to take courses, including required general education courses, at another institution on a transient basis. Students enrolled in the SoC must receive **prior** approval from the SoC Dean's Office before taking any courses at another institution. A **Transient Credit Approval Form** must be completed to provide written permission, specifying which courses are to be completed, at which institution, and their equivalent courses at the University of South Alabama.

Transient credit will only be accepted from accredited institutions where there are reasonable course equivalencies, **when a grade of C or better is earned for the course**. It is the responsibility of the student to determine the accreditation status of any institution where they intend to take courses as a transient student.

Transient credit may be earned for any course which a student would be allowed to transfer into the SoC program upon enrollment at USA. **Approval will generally not be given, without extenuating circumstances, for courses needed to meet SoC Core or SoC Elective Requirements.** If the course is an SoC Core or SoC Elective Requirement, prior approval of the Department Chair is also required.

Students may **not** receive transient credit for courses they have previously taken at USA or for courses in which they have not met the USA prerequisites.

The **Transient Credit Approval Form** must be completed, signed by the SoC Dean and, if the course is a major requirement, the Department Chair, and submitted to the student's Academic Advisor prior to the transient course being taken. A copy of the completed Transient Credit Approval Form must be filed with the University Registrar. ***FAILURE TO OBTAIN PRIOR APPROVAL MAY RESULT IN LOSS OF TRANSFER CREDIT FOR THE COURSE WORK.***

The Transient Credit Approval form may be downloaded from the SoC website.

Students must request that an Official Transcript be sent from the transient institution to USA within 90 days of completion of the approved course(s).